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CITY
OF
LEBANON
NEW HAMPSHIRE



1988 CITY REPORT

Containing Operating Results
for the
Year Ended December 31, 1987

CITY COUNCIL

Mark W. Farnham, Mayor	Ward II	3/87 - 3/89	448-5743
Patti J. Laurie, Asst. Mayor	Ward III	3/87 - 3/89	448-2155
Frank E. Mastro	At Large	3/86 - 3/90	448-1899
John Wasson	At Large	3/86 - 3/90	448-2663
Nancy M. Esquivel	At Large	3/88 - 3/89	448-2274
Feno H. Truax	Ward I	3/88 - 3/90	643-2894
David R. Shedd	Ward I	3/87 - 3/89	643-2635
Philip W. Mans	Ward II	3/88 - 3/90	448-2676
Karen Wadsworth	Ward III	3/88 - 3/90	448-4348

CITY ORDINANCES

NUMBER	TITLE	NUMBER	TITLE
1	Enactment of Ordinances	34	Sanitary Landfill Rules and Regulations
2	Zoning Ordinance	36	City Historian
4	Planning Board	37	Establishment of Department of Public Works
7	Regulating Use of Bicycles	38	Flood Damage Prevention Ordinance
8	Establishment of Water Rates	39	Prohibition Against Consumption of Alcoholic Beverages in Certain Places
11	Changing Name of Airport	40	Sewer Ordinance
12	Franklin Street	41	Sewerage Treatment Plant Connection Fee Established
14A	Relating to Dogs and Other Animals	42	Sewer Department Residential User Rate
16	Water Department Rules and Regulations	43	Ordinance Relating to Library Trustees
16A	Water Investment Fee	44	Ordinance Relating to Lebanon Recreation Commission
17	Regulating and Controlling Use of P.A. System, etc.	45	Licensing Ordinance
18	Pay Plan	46	Standard of Conduct Relative to Municipal Contracts
19	Relating to Substandard Housing	47	Ordinance Prohibiting Traffic in Drug Related Objects
21	Regulations of Taxicabs	48	An Ordinance Establishing Procedures for Filing Initiative Petitions
22	Junk Dealers and Junk Yards	49	Septage Rate and Disposal Ordinance
23	Building Code, Fire Prevention Code Adopting Ordinance	50	Ordinance Creating a Drive-Way and Culvert Policy
25	Cemeteries - Rules and Regulations	51	Waiver of Motor Vehicle Registration Fee of Former Prisoners of War
26A	Mobile Homes	52	An Ordinance Relating to The Soldiers Memorial Building
27	Regional Planning Commission	53	Regulation of Highway Excavation
28	Snow and Ice Ordinance	54	Board of Assessors
30	Traffic Ordinance		
31	Snow Traveling Vehicle Ordinance		
32	Conservation Commission		

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City of Lebanon

51 North Park Street

Lebanon, New Hampshire 03766

Fellow residents, neighbors and visitors:

This is the third annual City Report and it contains the operating results for the year ended December 31, 1987. I hope this report provides you with the information you need to enjoy Lebanon and make use of the services and facilities provided by the City. For your convenience, the back cover has a list of phone numbers and facility hours. Please call if you need additional information.

The regular meetings of the City Council are at 7:30 p.m., on the first and third Wednesdays of each month in lower City Hall. Public hearings are usually scheduled to precede regular City Council meetings, and special meetings, hearings and budget workshops are scheduled as needed. The public is encouraged to attend and participate in the Council meetings.

The elected and appointed volunteers on the Council and the several City boards and committees provide a substantial part of the City government. If you are interested in serving the City, please contact the City Clerk to file an application or to find out what vacancies exist.

The City exists to serve you and the common good. We need your continued support and input to help us set policies and budgets which carry out this ideal.

Sincerely,

Mark W. Farnham
Mayor

CITY OF LEBANON, NEW HAMPSHIRE**DESCRIPTION OF CITY****General Information**

Lebanon is located on the Vermont/New Hampshire border midway between Massachusetts and Canada. It is one hundred and twenty miles from Boston and one hundred and fifty miles from Hartford, Connecticut. Located at the junction of the Mascoma, White and Connecticut Rivers, the area grew from woolen mill profits in the 1800's. Due largely to the location of Dartmouth College and Mary Hitchcock Memorial Hospital in adjacent Hanover, a large and growing Veteran's Administration Hospital in Hartford (White River Junction), Vermont, a large hydropower generation facility, as well as its nearness to some of the largest ski areas in New England, the area has shown steady growth combined with low unemployment. New Hampshire had the lowest unemployment rate in the United States during 1987 and the Lebanon job center had the second lowest rate in the state.

Transportation and Economy

Lebanon is located near the intersection of Interstates 89 and 91. As a consequence several trucking companies and two bus systems serve Lebanon. The Lebanon area is served by the Boston and Maine railroad, Amtrak, and full-service commercial airlines to New York, Boston, and other major eastern cities from the City's airport. The Lebanon, Hanover, and Hartford (Vermont) area constitute a regional economic center for northern Vermont and New Hampshire. Large shopping malls attract consumers from a sixty mile radius. Three major hospitals serve persons from both states.

City Government

Lebanon was incorporated as a town in 1761 and granted a City Charter in 1958. The Charter established the City under the council/manager form of government. The City is governed by a nine member City Council. Three council members are elected at large, and two from each of three wards. Each ward elects councilors to the City Council. Each councilor holds office for a term of two years. The Mayor and Assistant Mayor are elected by the Council to serve a one year term. The Mayor chairs the Council meetings. The City Council establishes policy relative to the administration of all fiscal, prudential, and municipal affairs within the City. The City Manager is the chief executive officer of the City and carries out the policies established by the City Council.

Appointed Officials

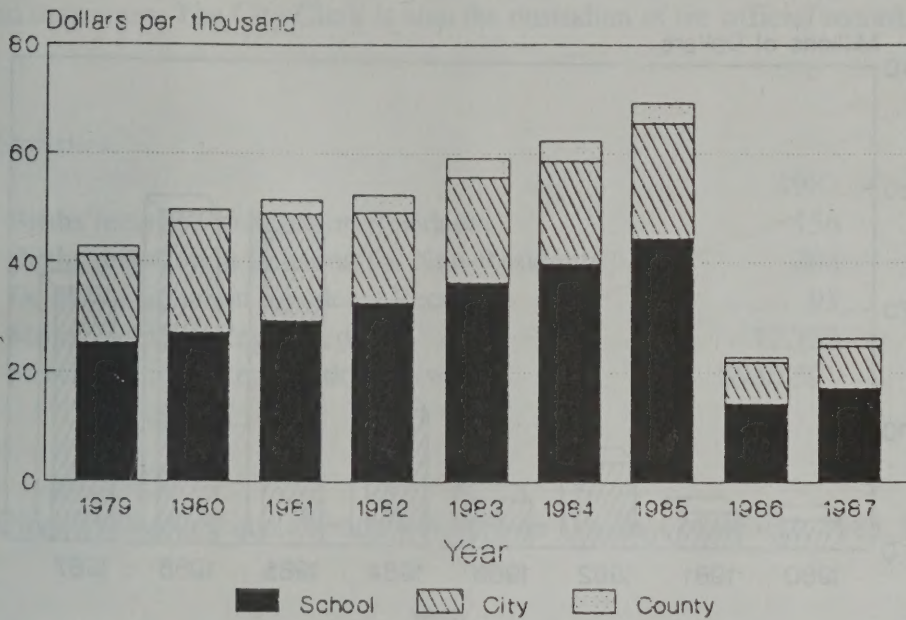
Donald L. Vittum
Daniel A. Nash
Edward A. Laurie
John D. Shaw, Jr.
Cindy M. Heath
Jean E. Mansell
John P. Aubin

Interim City Manager
Public Works Director
Acting Police Chief
Fire Chief
Recreation Director
Librarian
Treasurer/Finance Director

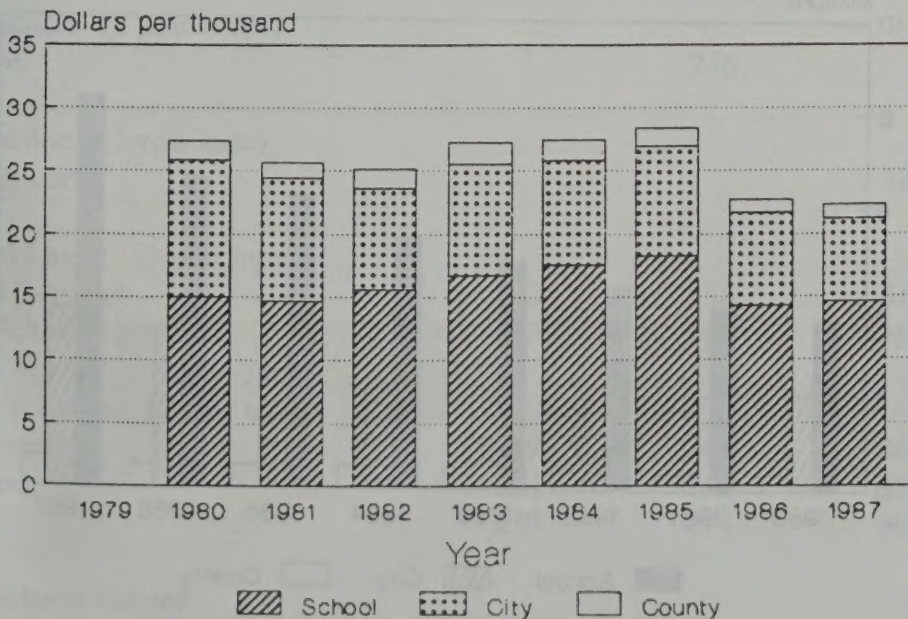
General government services are provided by the City including police and fire protection, water and sewer service, streets, municipal parking, health and welfare, library, and recreational facilities. The City bills and collects its own property taxes and also collects taxes for Grafton County and the Lebanon School District. City tax rates have been relatively stable over the past several years as the chart below shows. Growth in commercial and industrial land uses bode well for tax rates in the future while diminishing state and federal financial aid will create problems for local policymakers.

The following charts show the relative growth of the three tax rates for the City and also the value of Building Permits over the past several years. While the total tax rate has grown substantially, it would have grown much more without the "building boom" we are now going through.

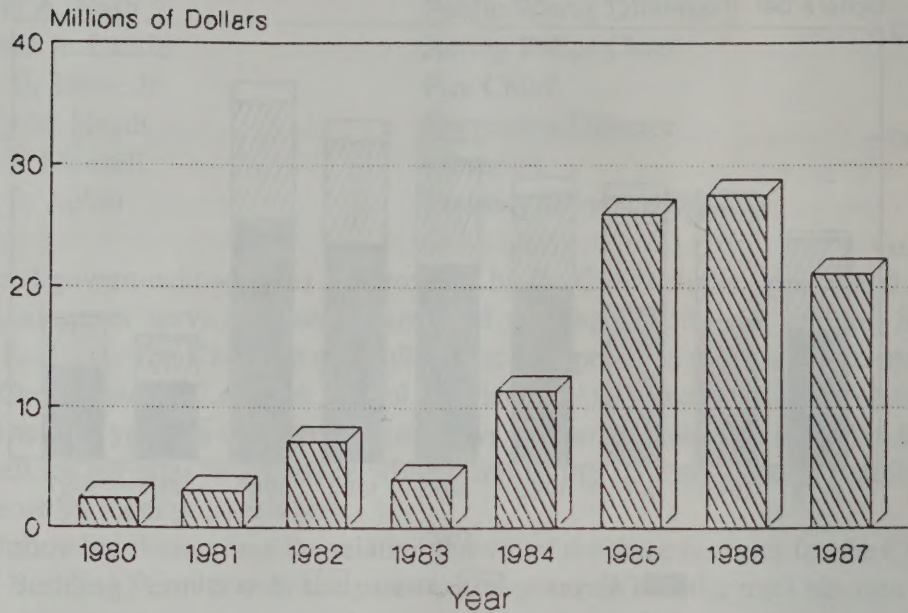
Nominal Tax Rates School, City, County



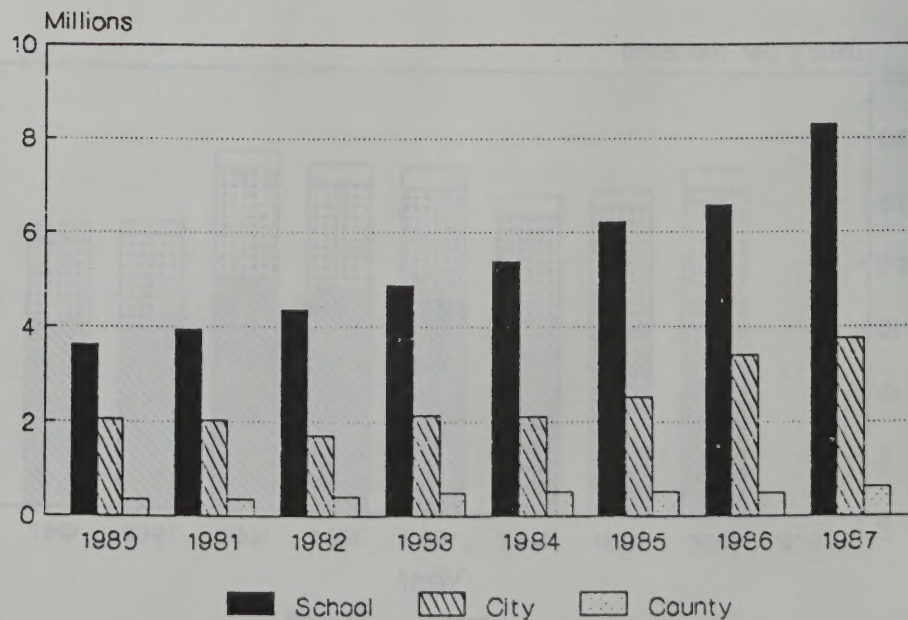
Equalized Tax Rates School, City, County



City of Lebanon Building Permit Values



Taxes Raised--1980-87 School, City, County



REPORTS OF CITY DEPARTMENTS

City Clerk

The City Clerk is responsible for motor vehicle registrations, elections, registration of births, deaths, and marriages. The City Clerk is also the custodian of the official records of the City Council.

Selected Statistics:

	1987	1986
Births recorded to Lebanon Residents	156	163
Births recorded in Lebanon for Non-Residents	208	218
Deaths of Lebanon Residents Recorded	95	92
Motor Vehicles Registered	12,753	12,099
Motor Vehicles Registration Receipts	\$940,391	\$761,348

Elections:

The City's 1988 municipal election was held on Tuesday, March 11, 1988. The results are as follows:

	Ward 1	Ward 2	Ward 3	Total
TOTAL NUMBER OF BALLOTS CAST	389	461	547	1,397
TOTAL NAMES ON CHECKLIST	2,373	2,052	2,026	6,451

For Ward Councilor: (2 year term)

Alexander S. DeFelice	97
*Feno H. Truax	249

For Ward Councilor: (2 year terms)

*Philip W. Mans	246
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For Ward Councilor: (2 year term)

*Karen O. Wadsworth	397
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For Councilor at Large: (1 year term)

*Nancy Merrill Esquivel	233	258	318	809
Kathyann W. Schonberger	133	169	168	470

For Councilors at Large: (2 year terms)

Williams E. Conner	219	262	263	744
*Frank E. Mastro	214	252	323	789
*John Wasson	239	274	304	817

*Councilors Declared Elected

City Charter Amendment Question:
RE Conflict of Interest

YES	336	355	416	1,107
NO	26	57	51	134

Charter amendment question to be declared adopted, effective 1/1/89

Respectfully submitted,
Dorothy Doyle, City Clerk

Police Department

The activity for the Police Department continued to increase in 1987, however, not so dramatically as the past few years. It appears that we have seen a leveling off to some degree in certain areas. I firmly believe that this is due to some degree from the effects of our progressive and proactive Police Department.

In 1987 the Communications Bureau handled over 18,000 calls for service, and over 95,000 inquiries into our State and National Computer, and over 64,000 phone calls. The City manager's Office and City Council have responded to the needs of the Communications Bureau by adding personnel during peak hours. Our Communication's personnel are also learning a new system to completely computerize the center. Communications can be a very fast paced, high stress job and I feel our personnel is doing a great job to keep the pace with the City.

The Activity Summary included below outlines some of the levels of service provided by the Police Department in 1987 with comparisons to 1985 and 1986. The Police Department is involved in many other areas of service, some of which are parking control, assists to motorists, business and residential security, and motor vehicle warnings. I am proud of the fact that our summary sheet shows a clearing rate on crimes at better than fifty percent and a recovery rate on property stolen, in dollars, at seventy percent. These rates are much higher than the National or State percentages.

LEBANON POLICE DEPARTMENT
ACTIVITY SUMMARY

	1985	1986	1987
Cruiser miles driven	278,287	268,822	271,803
Calls for Service	10,007	15,663	16,134
Known Criminal Offenses	1,020	1,532	1,761
Criminal Arrests/Summonses	547	796	922
Known Motor Vehicle Offenses	1,665	3,188	2,868
Motor Vehicle Arrests/Summonses	1,626	3,117	2,756
Property Stolen (Dollars)	\$594,154	434,039	486,975
Property Recovered (Dollars)	\$258,144	344,212	341,212
Accidents	719	859	1,019
Fatal Accidents	2	4	1
Juveniles Handled (Within Department)	130	129	137
Juveniles Referred to Other Agency	69	58	88
Juveniles to Court	65	69	144

Last year saw the Police Department again involved in the Community with such programs and activities as the Officer Phil Program, Cadet Program, Alcohol Free Graduation, Halloween activities, presentations to Civic groups, and involvement in our schools to name just a few.

The Police Department started on line with a computer system in 1987. The change-over has been, and continues to be, a challenge, but promises to help us become more efficient in the future.

The Lebanon Police Department is striving to become a Community based Police Department. To become effective in community relations, the Department has to be aware of two very important elements. First the Police must recognize that they receive their mandate from the City of Lebanon and are responsible to the City in the performance of their duties. Second, community relations must be a priority of total police operations involving all members of the department. Combining departmental programming and officer behavior is very important in meeting this challenge. The Lebanon Police Department is working hard to maintain this as its primary responsibility for it is important to remember that the authority the police exercise, though constitutionally mandated, is by authority granted by the people.

I wish to thank all members of the Police Department, the City Council, and the many citizens for helping us towards our goals.

Respectfully submitted,

Edward A. Laurie
Chief Executive Officer
Lebanon Police Department

Fire Department

The trend of increasing calls for services from the Lebanon Fire Department continued in 1987. A total of 1,103 calls were answered by the Fire Department, an increase of approximately 24 percent over 1986.

The number of calls continued to increase while the number of serious fire continues to decrease. 1987 was a year with no serious fires in the City of Lebanon. Two primary reasons for this are:

1. A good economy and,
2. The continued Fire Prevention activities of the Lebanon Fire Department.

The Lebanon Fire Department employs 18 career firefighters. Approximately 50 call firefighters are assigned to 3 stations. We operate 5 pumping engines, 2 ladder trucks, 1 rescue truck, and 1 tanker. A pickup truck is provided for the routine use of the duty crew and the Fire Prevention Officer. A sedan is available for the Fire Chief as an incident command vehicle. In 1987, 858 calls were answered by the on-duty career personnel. The call force was dispatched on 245 occasions.

Fire Prevention

The Fire Prevention Bureau saw a 58 percent increase in activity in 1987. The review of 123 sets of construction plans were completed, 355 inspections conducted, 915 consultations with architects, engineers, and contractors, 69 fire alarm/sprinkler system tests were done, and 29 fire drills were conducted. 214 other situations were handled. These involved fire investigations, flow tests, place of assembly permits, fire calls, etc. This is a total of 1,705 activities in 1987, as compared with 1,079 in 1986. The use of the Bureau continues to increase in conjunction with the growth that the community is experiencing.

The Fire Prevention Bureau has the most far reaching effect on the community as any section of the Fire Department, and will continue to do so.

Training

The responsibility of the training division is to maintain an excellent level of competence for all members of the Department. This is accomplished by several different programs, including monthly drills for all members of the call force, once with their own station and once at a combined drill with all companies and career personnel.

Officer training is done monthly throughout the year while apparatus operator training is done every other month throughout the year. On-shift training and monthly, all hands training provide specialized training for career members. Members also attend various specialized training classes and seminars throughout the year.

The Department spent approximately 5,000 hours in 1987 training personnel. This is an increase of approximately 45 percent over 1986. This increase was due to an effort to increase call attendance at drills along with an increase of on-shift, in-service training.

As in 1986, one new career firefighter attended the State Recruit Training Course. Again, as in 1986, our firefighter was the top in his class. Crew training is an important start to an individual's career, and we will continue to use the Fire Standards and Training Commission's Recruit School for the initial training of our new career personnel.

Maintenance

The Lebanon Fire Department maintains the entire fleet of fire apparatus with Fire Department personnel.

A new pumping engine was received in May, 1987, and was assigned to Engine 2 in West Lebanon, replacing a 1972 pumper. This was the first major purchase of the Apparatus Replacement Program started in 1985. A station wagon was purchased in 1987 and will be delivered in early 1988 for Fire Prevention use. A new aerial ladder was approved by City Council for specification and bid in 1988.

A new station air compressor was purchased in 1987 to replace a 35 year old unit. This unit is used to run air tools, jacks, paint sprayers, etc., for both vehicle and station maintenance.

The maintenance division of the Fire Department saves the City of Lebanon many dollars by doing equipment repair work in-house. At today's prices it would cost a great deal more to have tune-ups, oil changes, painting, etc., done by outside agencies.

Alarms and Communications

The City of Lebanon maintains approximately 14 miles of fire alarm wire, both aerial and underground, divided between 2 circuits. There are a total of 75 fire alarm boxes, of which 42 are master boxes, connected to interior alarm and sprinkler systems in our hospital, nursing homes, schools, and industries. Approximately 1300 feet of wire was installed in 1987 to accommodate new developments. Seven master boxes were installed in 1987.

The Fire Alarm Division also maintains the Department radio. The Department has 12 mobile radios, 8 portable radios, and 45 pocket pagers. Much of the maintenance and the repair of radios is done in-house by Department personnel. Only after we find that we cannot repair a unit is the unit sent out. This saves the City a great deal of money.

Alarm Response History

Year	Number of Calls	Year	Number of Calls
1978	554	1983	550
1979	689	1984	656
1980	722	1985	758
1981	677	1986	893
1982	614	1987	1,103

I was hired as Fire Chief for the Lebanon Fire Department in March, 1987, and moved my family to Lebanon in August. Our transition has been as easy one and I credit the employees of the City of Lebanon and the citizens of Lebanon for that. New England hospitality has allowed us to make many new friends.

I would like to thank the members of the Lebanon Fire Department in this my first year. I would also like to thank the members of the other City Departments and Boards; City Council, City Manager, Police, Finance, City Hall Staff, Public Works and Water Department, to name a few, for their patience and support.

In conclusion, I wish to invite the taxpayers of the City of Lebanon to come and inspect our facilities. I urge anyone who is in need of information or assistance, call us, 448-1212, and allow us to answer your questions.

Respectfully submitted,
John D. Shaw
Fire Chief

Inspections

The Inspection Department consists of a full time Inspector, Assistant Inspector, and Office Manager. The Department is

responsible for assuring that all buildings built or remodeled in the City adhere to the city building codes: electrical, plumbing, and building.

The total value of permits issued was:	\$21,064,965
The building permit fees collected were:	49,6821,250,00

The top ten permits issued in 1987 were as follows:

1.	North Country Development	1,300,00
	Wolf Run 24 units and 5 buildings	
2.	Soloff--Airport Econo Inn	1,250,00
3.	Stiles at the Airport	890,00
4.	Project 1 Realty (Gerrish)	800,00
5.	NB Development	685,00
6.	Hanover Improvement Society	660,00
7.	TBC Realty	350,00
8.	Fal Short Properties	275,00
9.	Deacon Corporation (AB Gile)	267,00
10.	Diocese of Manchester (Holy Redeemer)	201,00

Building Permit History

Year	No. of Permits	Residential	Non-Residential	Total Value
1987	434	260	161	\$21,064,965
1986	373	243	130	27,571,023
1985	262	152	110	26,016,999
1984	280	176	104	11,338,918
1983	288	229	59	4,008,652
1982	229	165	64	7,141,533
1981	287	206	81	3,034,620
1980	324	252	72	2,386,551

Lebanon Public Libraries

The results of re-registration of library patrons started in September of 1986 has proven beneficial for both libraries. We now know, in a daily basis, exactly how many people are using the libraries. Though the numbers do not reflect patrons who use the library without taking any materials out, at the end of 1987 we had 2988 registered in Lebanon Library and 881 registered in West Lebanon making a total of 3869. There is no duplication of registrations.

At the end of 1986, which is the last figure we have, the circulation of the libraries had increased from 87,750 in 1985 to 89,009. A sample traffic count is kept in the months of April, July and October, and in 1987 the libraries averaged 194 people per day.

Thanks to the generosity of the Lebanon Women's Club and other donors the Lebanon Library now has a microfilm reader-printer which the public can use. We have the Granite State

Free Press, 1844 - 1981; Valley News 1952 - 1987; Newsweek magazine, 1933 - 1982; New Hampshire Times, 1979 - 1983. We hope to add more microfilm this year as it allows us to store many periodicals in a very little space.

The West Lebanon Library has undergone a renovation project which started in December. Since no more weight could be added to the floors as they were, some structural reinforcement was necessary. The process has involved establishment of steel posts with steel beams running the length of the building at two levels. New bookcases have been ordered and will be installed as soon as possible.

Respectfully submitted,
Jean Mansell, City Librarian

Recreation and Parks

1987 was a successful year for the Recreation and Parks Department. Program participation continued to increase, and a Parks Maintenance Division was created to address the need for greater attention to buildings and facilities. In addition, the completion of the new Carter Witherell Recreation Center provided Lebanon residents with an even broader choice of activities for their leisure-time pursuits, and cooperation on program offerings between the Recreation and Parks Department and the Carter Community Building further enhances the program selection. Program highlights are as follows:

COACHES TRAINING: The first in a series of youth sports coaches' training sessions was offered in 1987, with 20 soccer coaches participating in a six hour course covering first aid, soccer skills development, and sports psychology. The training served to provide a more positive and safe sports experience for both players and coaches alike, and will be continued in 1988.

PERFORMING ARTS: In December, 36 dancers from the ballet program had the opportunity to perform in the Berkshire Professional Ballet Company's rendition of "The Nutcracker Suite". The children experienced first-hand the excitement of performing in front of a sell-out crowd at the Lebanon Opera House. In addition, the annual Spring Ballet Performance, "Invitation to the Dance", and the Summer Theater production, "Backstage", had over 100 children singing, acting and dancing for family and friends.

Program participation statistics for other 1987 activities are as follows:

Youth Sports Programs	1921
Adults Programs	1418
Theater Arts/Ballet	1052
Pool Attendance/Swim Lessons	8570
July 4th Attendance	4500
Summer Concerts/Summer Theater	2400
Environmental Programs	154

The Cemetery Department crew provided valuable assistance in grounds and facility maintenance in 1987. Their work included mowing ballfields, natural areas and Storrs Hill Ski Area, as well as outdoor skating rink maintenance. In addition, the following major maintenance projects were completed:

CIVIC FIELD RENOVATION: The existing infield material was removed and a new skin infield was installed by the Cemetery and Highway Department workers, providing a safer playing surface for summer baseball teams.

OUTDOOR POOL BATH HOUSE: Volunteers helped complete the shingling work, and preservation and trim painting will be finished in 1988, improving the overall appearance and life of the building.

STORRS HILL LODGE: To prepare for the ski season, Recreation Department employees replaced the existing tar paper roof with a standing seam metal roof to prevent further water damage and leaking.

RIVERDALE BALLFIELD: Drawings have been completed for the renovation of the Riverdale Ballfield, which is to be named for Pat Walsh, former Director of the Carter Community Building. In 1988, the field work will be completed with a donation from the Little League Association, and the playground design will be completed as an Eagle Scout project.

CIVIC FIELD RESTROOMS: Research and preliminary design work was performed to allow for construction to begin in the Spring of 1988. The project is partially funded by a grant from the Federal Land and Water Conservation Fund.

Additional projects scheduled for 1988 include replacement of the ladders and diving boards at the outdoor pool, installation of a heating system at Eldridge Park garage, and purchase of a pick-up truck for maintenance work.

In cooperation with the Lebanon School District, Lebanon Cemetery Department, and Lebanon Conservation Commission, the Recreation Department maintains the following outdoor recreation sites:

PLAYING FIELDS:

Eldridge Park, Spencer Street, Lebanon
Civic Memorial Field, Crawford Avenue, West Lebanon
Lebanon Jr. High Fields, Bank Street, Lebanon
Mt. Lebanon Field, Dana Street, West Lebanon

PARKS AND NATURAL AREAS:

Goodwin Park, Storrs Hill, Lebanon
Boston Lot, Route 10, West Lebanon
Farnum Hill City Forest, Poverty Lane, West Lebanon
Fellows Hill Picnic Area, Route 4, Lebanon
Chambers Park, Chambers Road, Hanover

FACILITIES:

Lebanon Memorial Pool, Pumping Station Road, Lebanon
Storrs Hill Ski Area, Spring Street, Lebanon
Civic Field Tennis Courts, Seminary Hill, West Lebanon
Civic Field Basketball Courts, Seminary Hill, West Lebanon
Lebanon Jr. High Basketball and Tennis Courts, Bank Street, Lebanon

In all, the City has over 1400 acres of outdoor recreation facilities available for public use. Brochures on City Parks and Recreation facilities are available at the Recreation Office, and a quarterly newsletter, which lists current programs, is distributed throughout the Lebanon schools, public libraries, City Hall, and the Recreation Office.

The Recreation Commission, an advisory group of residents, will be busy in 1988 developing a capital plan for outdoor pool renovations, coordinating program offerings with the new Carter-Witherell Annex staff, and finalizing the Parks and Recreation Capital Improvements Plan.

As Lebanon grows, the Recreation and Parks Department is continually challenged to provide quality recreation services and opportunities for leisure time activities. Through careful planning and continued public support, we will succeed at meeting the ever-increasing public demand for excellence in recreation programs and services.

Respectfully submitted,

Cindy Heath
Recreation Director

City Welfare

City Welfare is a branch of local government set up to provide needy residents with relief, needy being a person or family unable to support itself.

In 1987 an average of 16.5 households per month were given aid for food, rent, fuel and utilities. In exchange for this aid, City Welfare has instituted the "Work Fare Program." This is where a person, if he or she is able, is put to work for the City to pay for all aid received. In this way a real incentive is provided for the welfare applicant to find a means of support other than City funds.

Respectfully submitted,
Donna Hutchins
Welfare Director

Public Works

The Public Works Office has a dual role in providing engineering expertise to the City and supervising the Public Works Department. It also has the additional duty of maintaining City Hall. The staff includes the Public Works Director, City Engineer, and a secretary. The office is in City Hall.

The activities and accomplishments of the Public Works Department are listed separately; Planning/Zoning Administration, Highway, Cemetery, Landfill, Water, and Wastewater. In addition, this department has been involved in the following: completing City Hall elevator design, Dartmouth Hitchcock Medical Center relocation, solution to Route 12-A traffic problems, completion of Airport Industrial Park road and utility construction, Enfield sewer, Capital Improvements Program, establishment of Excavation Ordinance and; installation of Mascoma Savings Bank Mural in City Hall. The Department also reviews site plans and subdivisions.

Respectfully submitted,
Daniel A. Nash
Public Works Director

Highway Department

Employees:

The Lebanon Highway Department employs twenty-one men to maintain approximately 125 miles of streets and highways and twenty-two miles of sidewalk. The staff consists of a Highway Superintendent, a foreman, a mechanic, a mechanic's helper, five heavy equipment operators, three light equipment operators, and

administrative assistant, eight truck drivers, of which two of these men do mechanic and welding work.

Equipment:

The Highway Department has a total of eleven dump trucks. Eight of the eleven dump trucks are equipped with plows and wings and four of these plow trucks are equipped with sanders. Two of the dump trucks with no plows are equipped with sanders. This Department has three pick-up trucks, a Drott ditching/grading machine, grader, backhoe/loader, two yard loader, and 8 - 12 ton roller, 3/4 ton sidewalk roller, vac-all sweeper and basin cleaner, snowblower, two trackless and a Bombardier sidewalk tractor with plows, an air compressor, brush chipper, cement mixer, roadside mowing tractor, ditch pump, and six chainsaws. In all, the Highway Department has approximately seventy-five pieces of equipment to maintain. The drivers perform their own preventive maintenance, such as greasing, changing oil filters, and other minor repairs (lights, etc.). The mechanic and his helper have a backlog at all times for work to be done on equipment.

Spring And Summer Activities:

In early spring the Highway Department started cleaning streets and sidewalks from winter sanding, etc. All the damage caused by winter plowing was repaired such as lawns, fences, sidewalks, and signs. In general, the Highway Department repaired and rebuilt streets and highways and shimmed pavements. This shimming is done on all roads and streets that have bad areas and potholes, patch is used until the budget runs out. Paving was done on all roads and streets that required it. The Department repaired and replaced guardrails, repaired bridges, seal coated, installed new and repaired existing culverts and basins, painted centerlines and crosswalks, and repaired existing and put up new signs. See below for major jobs done in 1987.

Fall And Winter Activities:

The Highway Department cleaned approximately seven hundred basins, finished up summer jobs and got equipment ready for winter cleanup (plowing and sanding). This past year we took down many dead trees. Rice Tree Company helped with twenty-seven large trees that endangered houses and wires with the help of the Highway crew. The Highway crew took 192 dead trees down at an average of fifteen inches each, for a total of 219 trees taken down. All of the highway Department's vehicles are put into duty during a snow or ice storm. Two trucks, equipped with sanders, sand and salt all through the storm while the plow trucks plow. When the plow trucks are through plowing, the ones with sanders begin salting and sanding. Salt is used on paved streets and sand is used on gravel roads. However, if the weather is twelve degrees or lower, sand is used on all roads.

Two pick-ups plow the dead-end streets, underpasses, and Bailey Bridge. They sand and salt where needed and help grader getting snow off the sidewalks on main streets and runs. First, the grader plows a road run and after pulls out the snow on the main streets and Route 12A in West Lebanon for the pick-up trucks, then a rented ten-wheeler and City truck is used to haul the snow away. It then comes to Lebanon and plows the main streets, around the mall area and parking lots. The loader also plows dead-end streets and parking lots.

It depends on what time the storm stops as to whether we pick up the snow that day, or wait until the next. It takes each plow approximately five hours to complete one time around his plow run. If the storm continues, the plows keep repeating their run until the storm stops. The crew will start plowing when there is one to two inches of snow accumulation.

Sand and/or salt is used as soon as the roads begin to get slippery from packed snow or ice. After the plowing is complete, it takes the salt trucks approximately five hours to salt all the City's paved streets and sand the gravel roads. If sand is used on streets because the weather is too cold for salt to work effectively, it takes approximately twelve to fifteen hours, after the plowing, to make the highways safe for traveling.

In 1987 we had twenty-four storms that required plowing. Also some dustings required salting and sanding. The Highway Department was out plowing or salting and sanding at least thirty times during the 1987 winter season, using 2,130 tons of salt and approximately 4,089 tons of sand.

Summer Jobs

1. Curb on Heater Road across from the truck stop.
2. Third land on Heater Road at the intersection of Route 120.
3. Rebuilt east side of park fence.
4. Rebuilt east Park Street sidewalk and new curbing on the east side of the park.
5. Rebuilt one side of the road on the top of Slayton Hill for one thousand feet where damage was caused by heavy loaded traffic.
6. Installed new cement steps on the west side of City Hall.
7. Rebuilt Barnes Avenue.
8. Started Hanover Street reconstruction, approximately 75% finished.

Respectfully submitted,
Mose Sanville, Highway Superintendent

Cemetery Department

The Cemetery Department is staffed by the following personnel: four full-time employees (a Sexton, a truck driver, and two laborers) and five temporary full-time employees (summer laborers).

The Cemetery Department is responsible for a varied amount of maintenance at the following City facilities: Nine cemeteries, two ballfields, two skating rinks, Storrs Hill Ski Area, two libraries, two fire stations, City hall, Downtown Mall, Soldier's Memorial Building, Colburn Park, Chambers Park, High Street Park, Fellows Park, and the Seminary Hill Monument. Duties include: burials year round, mowing, landscaping snow plowing, rubbish removal, fence repairs, building repairs, equipment maintenance, and emergency relief for other Public Works Department.

There are both developed and potentially 19,000 grave spaces in Lebanon of which over 14,500 are already lot sold. The department does approximately one hundred burials and installs approximately thirty to forty monument foundations per year. The department performs weekly summer maintenance at more than twenty-five locations. Winter tasks include: Snow removal in the downtown sector, at Storrs Hill Ski Area, three cemeteries, two skating rinks, and the Mascoma Fire Station; burials; revitalization of summer maintenance equipment; brush cutting; map and record updating; and capital, improvement projects.

1987 Major Improvements

1. Valley Cemetery Garage Addition: The connecting breezeway between storage and maintenance buildings was completed providing for a 10 x 12 office space.
2. Erosion Control at Mount Calvary Cemetery: The placement of rip rap stone at a spring at the base of the slope below the cemetery was accomplished in order to arrest a landslide problem.
3. Upgrading and Paving Service Roads: Due to an anonymous donor, more than \$4,000 worth of additional roadway reconstruction was completed in West Lebanon Cemetery. The service road to the Valley Tomb was also paved.
4. Ordinance #25 Review: A complete review of Cemetery Rules and Regulations was performed with particular attention to the upgrading of fees collected.

Respectfully submitted,
Steven E. Spydell
Cemetery Sexton

Landfill Department

The Landfill Department is staffed by five full-time employees: A Superintendent, a Heavy Equipment Operator, a Truck Driver, a Scale Operator and a Compliance Worker.

The Landfill Department was responsible for handling 32,000 tons of trash, rubble, wood, metal, and tires in 1987. 25,000 tons of which had to be compacted and covered daily.

In 1987, we paved the area at the scale house and around the dumpsters. This will help in the spring and wet days for the users, "No more mud", and also keep the dust down all year long.

The dumpsters that were installed in late 1986 have proved to be a great asset in handling the traffic at the Landfill, no more long tie-ups to dump rubbish when large trucks are dumping, and no more accidents at the dumpsite.

The hydrogeology drilling was completed in 1987 for the new lined Landfill that is now under study and the design stage. The expected life of existing Landfill is about two years or less.

The Landfill's operations hours were changed in 1987, to accommodate the use of the dumpsters by users for household waste. New hours are:

Monday through Friday	8:30 a.m. - 5:00 p.m.
Saturday	8:30 a.m. - 2:00 p.m.

The Landfill will be closed for the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.

The Landfill Department has two 3-yard loaders, one 16-yard dumptruck, one small pick-up and one 120,000 pound scale system to handle all the refuse.

Respectfully submitted,
Al Besaw
Landfill Superintendent

Water Department

The Water Department treats surface water from the Mascoma River. The treatment facility uses a flocculation/coagulation process followed by filtration through a mixed media. The finish water is pH adjusted to reduce the corrosivity of the water and then chlorinated for disinfection.

With the 1986 amendments to the Safe Drinking Water Act, most water utilities, with surface water supplies, will require filtration. Disinfection will be required of all public water supplies. The E.P.A. is becoming increasingly concerned with the

quality of drinking water. Strict requirements on turbidity and giardia are expected. The E.P.A. currently has maximum contaminant levels (MCLs) on twenty-five contaminants. Eighty three additional contaminants will be added by 1989 with twenty-five additional every three years there after. With the type of treatment Lebanon currently utilizes, these new regulations should not have any major budgetary implications.

During 1987 the department treated 472.2 million gallons of water (1.29 million gallons per day, average). Water is treated eight to ten hours a day, seven days a week.

The department is staffed by nine people. The Public Utilities Director, who oversees both Water and Wastewater Departments; a facility foreman, a construction foreman, two construction laborers, a heavy equipment operator, a meter technician, and two station operators.

The department is responsible for the distribution of the water along with treatment. There are an estimated forty miles of water mains ranging from one-and-one-half inch to sixteen inch diameter in Lebanon. A good share of these water lines are very old and are galvanized or cast iron. Age and inferior material make these water lines prone to failure. In 1987, we repaired twenty-three water breaks at the cost of 612 man hours. The total cost including labor was \$24,732.

In 1987, we added eighty-five new customers to the water system. Connecting these new services to the system is part of the department's responsibilities. Taps ranging from 3/4" to 2" for domestic water service along with taps from four inch to twelve inch were done in 1987. Seven new fire hydrants were installed in 1987, including a specialized hydrant called a "gang" hydrant. This "gang" hydrant was added at the request of the Fire Department for servicing the Main Street area of West Lebanon.

The Water Department constructed a twelve-hundred foot, eight inch ductile iron water line on Elm Street, West Lebanon. This replaced a deteriorated four inch line. As part of the reconstruction of Hanover Street, two older lines (four inch and six inch) were abandoned and all services put on the newer existing ten inch line.

The department oversaw construction of approximately 3900 feet of new mains, by private developers. An eleven hundred foot extension on Glen Road, West Lebanon, eight-hundred-and-ninety feet at Ivy Place, seven-hundred-and-fifty feet on Carlton Drive, and five hundred feet at the Wolf Run Project. These dominated the list.

For the first time since the Craft Hill Reservoir in West Lebanon was built, (approximately 1958) the tank was drained and cleaned. This required extensive work and coordination within

the department. The addition of the New Farnum Hill Reservoir made taking the Crafts Hill tank out of service possible. For three days, West Lebanon was serviced directly by the Farnum Hill tank.

For 1988 we have several projects planned. We are planning on replacing water lines on Guyer Street, Tracy Street, Hathorn Avenue, and Suzor Court. Preventive maintenance is the focus of both the distribution system and treatment facility. We expect 1988 to be a productive year.

Respectfully submitted,
Dana Arey
Public Utilities Director

Wastewater Department

The Lebanon Wastewater Department continues to achieve excellence in its objective of a cleaner environment. The natural integrity of the Connecticut and Mascoma Rivers continues to improve. We at the Wastewater Department take pride in maintaining a high quality of treatment. We continuously exceed the quality standards set by the U.S.E.P.A. in our discharge permit. There were no permit violations in 1987.

1987 MAJOR ACTIVITIES

1. Work continued on the compost facility. The woodchip storage area was paved. Bids were awarded for a compost mixing unit and a rotary screen. We composted 104 dry tons of compost. This gave the operations staff valuable experience for the future full scale operation.
2. During 1987, we completed the installation of a second odor control system. This system serves the exhaust from the wet well area. This system completes our program on abating odors. Any future odor control systems will require major expenditures. We feel we have addressed the main sources of odors at the facility.
3. The two centrifuges used to dewater sludge were returned to the factory for a major overhaul of the bowl sections. This is a continuation of our preventative maintenance program. This equipment is very expensive to replace. The cost of the centrifuges back in 1975 was approximately \$90,000 each. To replace these machines today would cost an estimated \$200,000 each.
4. We continued to work on the re-write of the Sewer Ordinance. The Ordinance was revised last in 1977. The main focus of the revisions will be with the industrial discharge parameters and an industrial monitoring program. The Ordinance is expected to be completed by June of 1988.

5. Sandblasting and re-coating of the steelwork in three of the exterior tanks was done. This completes the two year program and will prolong the life of the tanks.
6. In a continuing effort to decrease maintenance costs, we replaced a high maintenance sludge pump with a new style double-disc pump. The double-disc pump is a very low maintenance pump and should "pay for itself" within four years by reduced maintenance costs.
7. Analysis for heavy metals and other parameters was done on the plants influent, effluent, incinerator ash and sludge cake. This information will aid us in directing the industrial pretreatment program. All parameters tested were well within the State and E.P.A. limits.

The construction crew completed another productive year. There were 53 new connections to the sewer system. Each of the new connections is inspected and mapped.

1. Construction of a 1578 foot storm drain line was completed on Crafts Avenue. This line will help alleviate the surcharging and flooding of basements. The cost to construct this line was \$28.58 per linear foot.
2. Construction of a 143 foot storm drain line was completed on Maple Street. Over the last 5 years, a sink hold formed in front of Maple Manor after heavy rains. An exploratory dig revealed a collapsed box culvert. The storm line was constructed to remedy this problem.
3. Colby Avenue saw construction of new sanitary and storm sewers. The sanitary sewer needed replacing due to age. The storm sewer was constructed at the same time. This is part of our program to remove storm flows from the system.
4. The department oversaw construction of 4,445 feet of new sewers ranging in size from 8" to 10" in diameter. These lines were part of several private developments. The lines were constructed at: Wolf Run Condominiums, Ivy Place, Bassey Street and Memorial Drive.
5. The department had constructed, by contract, a storm line on Hanover Street. This line was part of the reconstruction of Hanover Street from Winter Street to Barrow Street. The drainage was needed to remove a serious health hazard associated with surcharged lines.

1988 is expected to be very productive. The operations staff will concentrate their efforts on preventative maintenance and the compost facility. We expect delivery of the composting equipment in March or April. This equipment will be complimented with a 3,000 square foot drying building to be built in 1988. We

expect to have the full scale compost operations going by the end of the year.

The construction crew will be busy reconstructing or repairing lines on: Guyer Street, Highland Avenue, Lebanon, Union Street, High Street, Abbott Court, Tenley Drive, Johnson Avenue, Worthen Street, Bank Street, and Placid Square.

Respectfully submitted,
Dana Arey
Public Utilities Director

Lebanon Municipal Airport

1987 was a successful year for the Lebanon Municipal Airport and business park characterized by major improvements and general upgrading of both the airport and the business park.

The airport and the business park are owned and operated by the City of Lebanon. No taxpayer funds go to the airport facility, it is totally self-supporting. The airport facility is funded by user fees such as tenant rents, landing fees, parking lot fees, fuel flowage fees, and other miscellaneous revenues. Capital improvement projects such as runway extension, land acquisition, ramp and taxiway expansions, snow removal equipment, etc., are ninety percent funded by the Federal Aviation Administration (FAA) and funds are derived by user fees rather than taxpayer funds. Other airport projects such as an Instrument Landing System (ILS), Microwave Landing System (MLS), and other landing aids and navigation facilities are fully funded by the FAA with user fees.

The airport staff consists of an airport manager, operations supervisor, secretary, bookkeeper, maintenance foreman, two maintenance men, eight part-time snow removal and two summer employees. The airport staff has the responsibility of managing, operating, developing, and maintaining all aspects of the airport encompassing approximately 737 acres, such as runways, taxiways, ramps, parking lot, terminal building, and grounds (mowing, snow removal, approach clearing, painting, etc.).

Airport tenants and lessees include Business Express/Delta Connection, Eastern Express/Precision Airlines, Avis, Hertz and National car rental agencies, Phylly's Gift Shop, the Safari Restaurant, LADCO fixed base operations, and AMCA International's air transportation facility. FAA facilities include the Air Traffic Control Tower, Flight Service Station, and Airway Facilities Sector Field Office.

Airport activity in 1987 totaled 81,224 operations (a three percent decrease over last year) and sixty-three based aircraft. The breakdown of aircraft landing activity is as follows:

General Aviation	58,916
Commercial Airlines	10,788
Air Charter	3,935
Military	201
Misc. (After Control Tower Hours)	7,384
TOTAL	81,224

The Upper Valley has one of the finest air transportation systems in the country. The airport is served by Business Express/Delta Connection and Eastern Express/Precision Airlines with approximately twenty-five flights per day to Boston, Massachusetts, Newark, New York City, and Philadelphia. Airline enplanements for the year totaled 39,127 passengers, a three and a half percent decrease over 1986. Freight enplaned totaled 471,933 pounds, a 233 percent increase, and freight deplaned totaled 606,760 pounds, a 182 percent increase compared to last year's.

During 1987, significant attention was given to setting the foundation for development of Phase IA, fifty acres in the airport business park. Of greatest impact was the funding for such a project. In 1985 a \$600,000 grant was received from the Economic Development Administration (EDA) and a \$200,000 Community Development Block Grant (CDBG) from the New Hampshire Office of State Planning. Construction of water and sewer lines and access roads commenced during the summer of 1986. Stage I construction, consisting of a portion of Airpark Road and all of Commerce Avenue, with water and sewer, was completed in the Summer of 1987. Three lots were sold with two buildings currently under construction totaling six completed buildings. This project will greatly improve the marketability of the business park and should result in an increase of light industrial development in the years ahead.

An Airport Master Plan Update commenced in 1987 under FAA AIP-05 Grant of \$40,000 with a New Hampshire Department of Transportation, Division of Aeronautics Grant of \$2,200 and airport funds of \$14,800. The relocation of the displaced threshold to Runway 36 along with the grubbing, seeding and mulching of the Clear Zone approach were accomplished under FAA AIP-06 Grant of \$211,500 with a New Hampshire Department of Transportation, Division of Aeronautics Grant of \$11,750 and airport funds of \$11,750.

The main objectives for 1988 are to continue development of the business park Phase IA (west side) and provide the City Council with development plans and financial strategy for business park Phase II (east side) for future development. Additional airport projects planned for 1988 include completion of the Airport Master Plan Update, FAA AIP-05 and FAA AIP-06 which consists of relocation of obstruction lights and relocation of VASI approach lights to Runway 36; complete the ILS and MLS for Runway 18 by FAA; obtain an FAA grant for snow removal equipment

(front-end loader and sweeper) and a maintenance shop addition for housing of snow removal equipment.

The City Council has shown much progress in establishing a foundation for the continued development of the airport and the business park facilities along practical and progressive lines. They have demonstrated that these facilities represent a valuable part of our community and one that will continue to offer opportunities to our citizens in the years ahead. As always, we invite the community's participation and suggestions on upcoming issues and projects.

Respectfully submitted,
Marcel J. Theberge,
Airport Manager

REPORTS OF BOARDS AND COMMISSIONS

Planning Board Report

Reflecting upon the growth pattern of the City of Lebanon in 1987, the Planning Board held 45 meetings concerning site plan review, subdivisions, (minor and major) and land annexations. A total of 158 separate hearing items were reviewed compared to 129 heard in 1986, and 87 heard in 1985.

Ten special hearings were held in discussion with representatives of Dartmouth Hitchcock Medical Center. This process continues in 1988, with a final decision expected in mid year.

During the course of the year, the Planning Board developed a Traffic Impact Assessment procedure which would require developers with proposals on highways impacted by their site, to proportionally share in the cost of necessary highway improvements. This proposal awaits City Council action.

Working with members of the City Council, the Board developed and approved the first City Capital Improvement Program identifying locations and estimated costs of projects needed by City and School Departments.

The Lebanon Planning Board continues to provide for orderly responsible growth as related to Public Safety, Health and Welfare under existing Subdivision and Site Plan Regulations.

Respectfully submitted,
Norman Dobson
Planning Board Chairman

Zoning Board of Adjustment

There are five regular members of the Zoning Board of Adjustment appointed for three year terms in accordance with New Hampshire Statues, Chapter 673. The Zoning Board of Adjustment has the responsibility to hear and decide appeals with regard to three types of land use questions:

1. Appeals from administrative decisions when the appellant disagrees with a ruling of the Zoning Administrator.
2. Requests for special exceptions. The Zoning Ordinance allows certain land uses only when the Zoning Board of Adjustment has held a hearing on the request and determines that the four criteria for granting the special exception have been satisfied.

3. Requests for variances. This involves applications for use of property where a literal enforcement would create an unnecessary hardship.

In 1987, the Zoning Board of Adjustment heard 46 requests for special exceptions and granted 38 of the requests. The Zoning Board of Adjustment heard 27 requests for variances and granted 15 of the requests. The Zoning Board of Adjustment also heard 6 requests for appeals from administrative decisions and granted one of the requests.

Because of the rapid growth taking place in Lebanon, the projected number of hearings for 1988 is estimated at 89 total hearings, up from 79 hearings in 1987.

In mid 1987 the City Council adopted a revised Wetlands Ordinance and directed the Zoning Board of Adjustment to act as the Wetlands Appeal Board. It is the duty of this Board to interpret the ordinance with input and assistance from the Conservation Commission and then to render decisions on conditional use appeals and wetland exception appeals.

In order to hear all of the appeals from the Zoning Ordinance and the Wetlands Ordinance, the Zoning Board of Adjustment has been meeting regularly twice a month and often three to four more times a month in order to obtain all the information and public input to make decisions that have real effects upon the community in which we live and the environment which we enjoy.

Respectfully submitted,
Robert C. Elliott, Vice-Chairman
Zoning Board of Adjustment

Upper Valley Lake Sunapee Council

The Upper Valley-Lake Sunapee Council is a public, non-profit voluntary association of towns and cities in the Upper Valley Areas. Our thirty-one (31) communities are in two states and five counties.

The Council consists of a Board of Directors and a professional staff. Each town or city annually appropriates funds for the Council's operation and sends two or three representatives to participate on the Board of Directors. The Board elects officers, adopts the annual work program and budget, and develops policies and positions on issues that are important to our communities.

The Upper Valley-Lake Sunapee Council is the official organization that brings towns and cities within our region together. By bonding together and pooling their resources, local governments have a highly trained, professional staff available

to them for a wide variety of services. Areas of expertise include land use planning, master planning, economic and community development, water quality management, transportation, landscape architecture, housing, capital budgeting, historic preservation, downtown revitalization, solid waste planning, recreation and fiscal and environmental impact analysis. The Council also serves as a collective voice for these towns and cities in dealing with state and federal governments, thereby protecting and furthering the needs and interests of our communities.

Your support enables the Council to undertake comprehensive regional planning and to carry out various projects and programs of regional benefit. Over the past year, we the Council:

- Prepared an updated Regional Plan.
- Updated our Economic Profile, the primary source of economic and demographic data for our region.
- Maintained our regional data base, including our role as a regional data center for the US Census.
- Coordinated the efforts of and provided administrative assistance to the Upper Valley Solid Waste Management District.
- Sponsored and helped organize the Upper Valley Household Hazardous Waste Collection Program.
- Initiated efforts and successfully applied for start-up funding for a computer assisted mapping program.
- Continued the regional historic preservation program.
- Sponsored informational meetings on Water Resources Management Plans mandated for inclusion in local master plans under New Hampshire Chapter 167.
- Provided an Economic Development Agent for Sullivan County to help retain and expand employment opportunities in the area.
- Testified on several bills before the legislature, on Vermont Act 250 proposals and on state highway plans, distributed summaries of new and amended legislation and sponsored the New Hampshire Municipal Law Lecture Series.
- Coordinated local municipalities, state agencies and private consultants as part of the Upper Valley Transportation Study.
- Provided technical assistance to Advance Transit and County Coach.
- Participated in a proposal to conduct a long range planning study of Route 11-103 corridor in Sullivan County.
- Helped numerous communities and Sullivan County seek state and federal grant funds by providing technical assistance, and prepared successful grant applications bringing more than \$1.1 million to the region.
- Sponsored an informational meeting on the Champlain Pipeline on behalf of our Sullivan County communities which will be effected.
- Worked closely with the Upper Valley Community Land Trust, Society for the Protection of New Hampshire Forests,

and Connecticut River Watershed Council to protect open space and conservation lands.

The Council also provides specific services to cities and towns in the region. As requested by Communities, the Council conducted a large number of impact studies concerning proposed developments, prepared amendments to local subdivision, zoning, site plan review, and earth excavation regulations and provided mapping, drafting and other technical assistance.

The Council also provided a number of direct services to the City of Lebanon in 1987. Working with the Zoning Ordinance Review Committee we drafted landscaping and steep slope ordinances and in conjunction with the Planning Board we revised Lebanon's Site Plan Review Regulations.

Our staff has coordinated the effort to initiate a recycling implementation plan for the City, has worked with the Upper Valley Community Land Trust to initiate several land protection projects and with local officials on the proposed relocation of the historic Hall House. Our draftsman prepared a set of colored Land Capability/Natural Resources for Lebanon. Our transportation planner has conducted several traffic impact studies including Dartmouth Plaza and Wolf Run and has provided assistance in the implementation of traffic impact fees for developers. Council staff will also continue to work closely with local officials on the Upper Valley Transportation Study, focusing on highways and bridges in the Hanover/Lebanon area.

The Upper Valley-Lake Sunapee Council looks forward to serving your community during the coming year. Please contact us whenever we can be of assistance.

Advance Transit

Advance Transit is a non-profit corporation overseen by a Board of Directors composed of representatives from participating towns, institutions, human service agencies, and riders. Originally a component of the Upper Valley Senior Citizens Council, Advance Transit has been operated as a separate organization since 1984. Low cost transportation service is provided to the Upper Valley communities of Hartford and Norwich in Vermont as well as Hanover, Lebanon, Canaan, Enfield, and Lyme, New Hampshire. The city of Lebanon is an important hub within the transit system.

Advance Transit was formed and operates with the assistance of funds from the federal Urban Mass Transportation Administration. Since it was formed, Advance Transit has received over half of its funding from U.M.T.A. (By comparison, municipal revenues cover approximately 7% of expenses.) Reductions in federal funding in 1985 and 1986 forced Advance Transit to implement a series of service reductions and fare increases, the last of which were implemented October, 1986. Despite the cuts, 150,000 rides were still provided to area residents in 1987.

As a result of increased emphasis on financial planning, 1987 marks the first year that Advance Transit has not ended the year with a deficit. Significant progress was also made toward the reduction of accumulated deficits from prior years.

In July of 1987 three new buses were delivered with nine more expected to arrive in early 1988. The new vehicles will offer increased passenger comfort and operating efficiency.

To summarize 1987, many positive changes have occurred that will contribute significantly to Advance Transit's long term viability. I know the employees and Board of Directors share my outlook that Advance Transit will continue to improve in 1988.

Respectfully submitted,
Van J. Chesnut
Executive Director

Hospice Of The Upper Valley, Inc.

Hospice of the Upper Valley focuses on issues relating to life-threatening illness, death, and bereavement. It provides direct patient care and offers relevant educational programs. Services are available at no charge in 25 Vermont and New Hampshire communities.

In 1987 Hospice served over three hundred patients, family members, and friends by helping with routine tasks and providing respite care in home, hospital, or nursing home, and by offering support and guidance through illness, death, and bereavement.

Forty-nine people from Lebanon used our services.

Approximately fifty trained volunteers gave over fifteen hundred hours of care to patients and families. While a total of eighty others gave more than thirty-five hundred hours to the organization in activities relating to fund-raising, publicity, and education.

Forty-five community members participated in our eight week volunteer training programs in 1987 with some taking it for professional or personal growth and with approximately twenty continuing on to become patient/family volunteers.

Our educational programs for 1987 reached over 2,000 people; highlights include: a workshop on sudden death which was attended by police, ambulance personnel, counselors and others; a six-week course at Dartmouth Medical School attended by 23 second year students; the Second Annual Hospice Sabbath with 15 area churches participating.

The "Hospice Questions and Answers" column which appeared biweekly in Echoes won a national award for its contribution to community awareness of serious illness, death and grief.

Our paid staff of three, a social worker, a nurse, and an office manager coordinate the daily work of Hospice.

Our Board of Directors oversees the administration of our program and ensures long range development.

Our major source of income is from voluntary donations.

In 1987 Lebanon allocated \$2,500.00 towards our \$69,000.00 operating budget. For fiscal year 1988 we are requesting \$6,000.00 towards our \$75,000.00 anticipated expenses.

Respectfully submitted,
Doreen Schweizer
Executive Director

Headrest

Headrest, Incorporated, the Upper Valley's Information Center and 24-hour Crisis Hotline, thanks the residents of Lebanon for their support. In 1987 we served 470 residents on 2086 occasions in the following ways:

Assault/Abuse Children	16	Family Related	147
Assault/Abuse Women	20	Financial/Material Assist.	40
Alcohol	129	Handicapped	11
Caring Listener	1167	Health Related	52
Child Care	7	Housing	59
Consumer	1	Job Related	9
Counseling Requested	111	Legal	18
Depression/Anxiety	82	Other Info. and Referral	115
Drug Related	31	Runaway	1
Energy Related	8	Suicide	13
Fuel Emergency	-	Transportation	12
Lodging Req., not used	28	Volunteer, Donation	17
Lodging at Headrest	40	Collaboration	155
Lodged Elsewhere	5	TOTAL SITUATIONS	2294

Outpatient Substance Abuse Counseling: 31 individuals for 566 hours

Substance Abuse Outreach Presentation: 21 hours to 107 individuals

Twenty-four hours a day, each and every day of the year, Headrest staff and volunteers are available to provide the following services:

INFORMATION AND REFERRAL: Whenever you have a question or problem and aren't sure where to turn, call us. We have information about local agencies and services, and we can help guide you to the person or place who is best able to help. We have information on consumer's and tenant's rights, drugs and alcohol, and more. We make referrals for personal counseling, legal assistance, support groups, and other emergency services.

SOMEONE TO TALK TO IN CONFIDENCE: Out hotline workers are trained to offer you understanding, respect, and emotional support in a non-judging manner. Call us when you're feeling lonely, anxious, worried, upset, or overwhelmed.

HELP IN A CRISIS: If it's an emergency, there's someone immediately available at Headrest to give you personal support and help you contact additional resources. We are a suicide prevention hotline, and have special expertise in handling crises involving the use of alcohol and other drugs.

EMERGENCY LODGING: Temporary emergency shelter is offered to local and transient people referred to us by the police, hospitals, churches, and mental health centers. Supervised overnight lodging for intoxicated persons is funded by the New Hampshire and Vermont Offices of Alcohol and Drug Abuse Prevention.

ALCOHOL AND DRUG ABUSE PROGRAMS: We offer information, educational presentations, and individual and family counseling about substance abuse issues.

We are extremely grateful for continued local support, and proud of our record of 16 years of continuous service to the Upper Valley. Our thanks to everyone who supports the United Way, who volunteers at Headrest or with other services, and who joined the Friends of Headrest for 1987. With your help we can continue to improve our services for the benefit of all.

We welcome your comments, suggestions, or questions about our services so we can be responsive to the needs of the community. Feel free to contact us at 448-4872, the business line; or 448-4400, the hotline.

Respectfully submitted,
Rick Barrows
Administrative Director

Lebanon Area Health Care

During 1987, Lebanon Area Health Care provided a full range of home health and support services to residents of Lebanon. The agency's purpose is to promote the health and well-being of all those it serves. LAHC experienced the federal changes in Medicare reimbursement policy for home care with a \$35,000 decrease in Medicare revenue for 1987 over 1986. Support for persons for whom Medicare will no longer pay came largely from municipal, United Way and County allocations to the agency. As a result of cost containment measures, the agency was able to end the fiscal year with a modest deficit when a much larger one had been anticipated one quarter into the year.

As a result of an extensive strategic planning process and an invitation to consider affiliation from Community Health Services of White River Junction, LAHC carefully planned a merger which was completed on October 1, 1987. LAHC's corporate charter and

organizational structure were altered to accomplish this expansion maintaining the agency as a New Hampshire not-for-profit corporation. The name of the agency now is Home and Community Health Care of the Upper Valley and serves residents of New Hampshire and Vermont. It is governed by a voluntary Board of Directors selected from throughout the region. This event follows a similar one which Lebanon residents will recall occurred when Lebanon's Department of Public Health Nursing merged with LAHC in 1980. The ability of the agency to offer well managed, quality services to a broad spectrum of people has required this kind of organizational growth. Administrative offices will remain in Lebanon and it is not anticipated that Lebanon residents will experience any change in service as a result of this merger.

Lebanon residents serving on LAHC's Board of Directors during 1987 were Margaret Wheeler, Margaret Schofield, and Mark Nunlist, MD.

VISITS TO INDIVIDUALS AT HOME

Home Health Care:	Skilled Nursing	1,357
	Physical/Occupational Therapy	317
	Social Work	102
	Nutrition	42
	Home Health Aide	1,778
	Homemaker	6,025
Child Health Services: Child health/newborn visits		228
Family Support Services: Parent Aide visits		2,571
Total visits at home		12,420

VISITS BY INDIVIDUALS TO LAHC CLINICS

Well Child Clinics	225
Dental Clinics	95
WIC (Women, Infants and Children) Clinics	3,499
Total clinic visits	3,819

HEALTH PROMOTION

Lebanon Senior Center contracts	1,162
Health screenings - community	132
Group educational session	96
Total health promotion	1,390
Total individuals served in all programs	1,339

Grafton County Senior Center

Grafton County Senior Citizens Council provides services to older residents of Lebanon through the Upper Valley Senior Center on Campbell Street. These services include home delivered meals;

a senior dining room program; transportation, adult day care, outreach and social work services, health screening and education, recreation, information and referral, as well as opportunities for older individuals to be of service to their communities through volunteering.

Any Lebanon resident over the age of 60, or members of his or her family, are eligible to use the services of GCSCC. Handicapped individuals under the age of 60 may also be served through these programs. Although there are no charges for the services, the agency does request contributions toward the cost of services.

During 1987, over 4,600 older individuals were served through all of GCSCC's programs. Some 1,158 of these were Lebanon residents. These individuals enjoyed 18,063 dinners at the Upper Valley Senior Center, received 17,712 hot meals delivered to their homes, and used transportation services on 11,249 occasions to travel to medical appointments, to grocery stores to do personal errands or to the Senior Center. Two hundred ten Lebanon volunteers contributed 19,764 hours of time, energy and talent to support the operation of the agency's service. Services for Lebanon residents were provided at a cost to the agency of \$200,746.00 and were instrumental in supporting many of these individuals as they attempted to remain in their own homes and out of institutional care despite physical frailties.

Working closely with other agencies providing services to older people in the community, our goals for the coming year include an enhanced community education effort to assist older Lebanon residents and their families in taking advantage of available programs and services which will improve the quality of their lives.

Through the years, GCSCC has very much appreciated the support of the Lebanon community for services which enhance the independence of older residents of Lebanon.

Grafton County

The Grafton County budget for the 1988 fiscal year is \$8,947,343. Town taxes to the County average 6.7% or \$2.21 per \$1,000 of the property owner's tax bill. The major portion of county expenses goes to the operation of the Nursing Home (39.69%) and to human services programs for the elderly, disabled, nursing care and children 26.86%.

REGISTRY OF DEEDS had gross income of \$3,630,159 in 1987. The total number of documents processed in 1987 was 29,983. \$3,184,982 was received in transfer tax, of which 96% or \$3,057,584 went to the State of New Hampshire and 4% or \$127,398 was retained as county income. Other receipts include recording and copy fees in the amount of \$445,177. Total income to the County was \$572,575 compared to a total of \$3,057,584 paid to the State, although the County is liable for 100% of all operating costs.

HUMAN SERVICES: Old Age and Disabled grant programs remain fairly constant with the elderly program averaging 100 cases at \$4,800 per month and the disabled averaging 225 cases at \$21,000 per month.

INTERMEDIATE NURSING CARE caseload increased with SB-1 where the County became responsible for all INC cases and eliminated town liability. INC cases now average 255 at \$110,000 per month, a rapidly increasing cost to the counties with savings to the towns.

CHILDREN AND YOUTH SERVICES also became a county liability under senate Bill 1, with counties reimbursing the State 25% for all child service costs. It is impossible to give accurate figures for child expenses, as they are rapidly increasing monthly. Current accounts reflect 130 to 150 cases costing from \$64,000 to \$75,000 per month. (At the beginning of this fiscal year, we had approximately 120 cases at about \$50,000 per month.) The County has 25% funding liability of child placement costs and we are taking an active interest in the needs of children in Grafton County.

SOCIAL SERVICE AGENCIES RECEIVE \$247,217 or \$4.03 per capita, to provide much needed services for home health, mental health, developmentally disabled, senior citizens transportation and nutrition and many other valuable programs.

CORRECTIONAL FACILITY is increasingly overpopulated, now averaging 58 inmates per day and frequently housing 60+. The current cost of operation is \$28.63 per inmate day. We have contracted with an architect to present design and cost for a 34 bed addition. Schematic designs and price estimates are expected by mid-January to go out for bid by late January with bid results due in by the end of February. Funding issues should go to the delegation and public in March with anticipated ground breaking in April.

GRAFTON COUNTY NURSING HOME for intermediate nursing care is licensed for 136 beds and is about 80% reimbursable. Fiscal year '87 cost per patient day was \$68.78 with \$58.87 reimbursed by Medicaid.

GRAFTON COUNTY FARM continues to be self-supporting and provides work for inmates as well as offering access for experimental agricultural projects. This is primarily a dairy farm with an average herd of 170, but also grows produce for the nursing home.

GRAFTON COUNTY COMMISSIONERS meet weekly on Wednesdays. We encourage the public attendance and welcome facility tours.

We were deeply saddened by the deaths of Commissioner Arthur E. Snell, District #2, and Commissioner Leonard Anderson, District #3, early this year.

Respectfully Submitted,
Gretchen Cherington
Executive Director

FINANCIAL SECTION

Your City Government ranks as one of the largest corporations in the Upper Valley. It is one of the largest employers, and also recycles a large amount of funds back into the local economy. City Financial records are open to the public, by request, at City Hall. While a complete description of the City's Finances is not possible here, citizens are encouraged to come in and examine the records and ask questions about the municipal corporation in which they are members.

The City employs the services of an outside Certified Public Accountant to audit its operations annually. The audit is done in accordance with generally accepted accounting practices. The modified accrual basis of accounting is used for all governmental type funds and expendable Trust Funds. The accrual basis of accounting is used for all Proprietary Trust Funds.

The City's 1987 Combined Balance Sheet, the 1987 Combined Statement of Revenues, Expenditures, and Changes in Fund Balance, 1987 Combined Balance Sheet--all Special Revenue Funds, and 1987 Combined Statement of Revenues, Expenditures, and Changes in Fund Balance--all Special Revenue Funds, are shown on the following pages.

CARRI PLODZIK SANDERSON Professional Association

193 North Main Street Concord, N.H. 03301 (603)225-6996

AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Honorable City Council
City of Lebanon
Lebanon, New Hampshire

We have examined the general purpose financial statements of the City of Lebanon as of and for the year ended December 31, 1987, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As discussed in Note 1B to the financial statements, buildings and certain equipment items are stated at values determined for insurance purposes. Such assets should be stated at acquisition cost to conform with generally accepted accounting principles.

In our opinion, except for the effects of valuing buildings and certain equipment items at value determined for insurance purposes, as discussed in the preceding paragraph, the general purpose financial statements referred to above present fairly the financial position of the City of Lebanon, New Hampshire, at December 31, 1987, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and individual account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Lebanon. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

June 3, 1988

CARRI PLODZIK SANDERSON
Professional Association

CITY OF LEBANON
Combined Balance Sheet-All Fund Types and Account Groups
December 31, 1987

	Governmental Fund Types			Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)	
	General		Capital Projects		General Fixed Assets	General Long-Term Debt	December 31, 1987	December 31, 1986
ASSETS								
Cash and Equivalents	\$3,375,786	\$1,325,484	\$174,008	Trust Funds	\$		\$5,947,462	\$4,512,341
Investments, At Cost							134,780	132,940
Receivables								
Taxes	1,724,468						1,724,468	1,572,857
Accounts		175,954					175,954	107,976
Special Assessments	1,767	12,000					13,767	14,837
Due From Other Governments	2,072		259,504				261,576	428,760
Due From Other Funds	54,303	124,565	109,736	8,546			297,150	115,325
Due From Others	39,558						39,558	6,665
Prepaid Expenses	5,879	10,570					16,449	5,234
Land					406,210		406,210	406,210
Buildings					8,843,374		8,843,374	4,156,465
Equipment					2,057,752		2,057,752	1,296,099
Vehicles					1,309,856		1,309,856	886,899
Amount To Be Provided For Retirement of General Long-term Debt						4,971,408	4,971,408	5,508,017
TOTAL ASSETS	<u>\$5,203,833</u>	<u>\$1,648,573</u>	<u>\$543,248</u>	<u>\$1,215,510</u>	<u>\$12,617,192</u>	<u>\$4,971,408</u>	<u>\$26,199,764</u>	<u>\$19,150,625</u>
LIABILITIES AND FUND EQUITY								
Liabilities								
Accounts Payable	\$33,500	\$385	\$9,008	\$	\$		\$42,893	\$23,737
Contracts Payable			124,982				124,982	208,726
Retainage Payable			28,476				28,476	94,532
Yield Tax Security Deposits	500						500	
Due To Other Governments	4,322,566	20,724	108,493	133,439			4,476,729	3,345,885
Due To Other Funds	112,158	42,698		33,801			297,150	119,319
Due To Developers	45,588						45,588	18,000
Deferred Revenue	3,169	17,172					20,341	6,996
General Obligation Bonds and Notes Payable						4,971,408	4,971,408	5,508,017
Total Liabilities	<u>4,517,481</u>	<u>80,979</u>	<u>270,959</u>	<u>167,240</u>		<u>4,971,408</u>	<u>10,008,067</u>	<u>9,325,212</u>
Fund Equity								
Investment in General Fixed Assets					12,617,192		12,617,192	6,745,673
Fund Balances								
Reserved For Encumbrances	453,238	562,842		404,855			1,016,080	240,727
Reserved For Endowments							404,855	469,575
Reserved For Loan Guarantees		791					791	1,156
Reserved For Incomplete Contracts			120,201				120,201	164,250
Unreserved								
Designated For Capital Acquisitions				643,415			643,415	611,281
Designated For Water System Expansion		99,662					99,662	79,705
Undesignated	233,114	904,299	152,088				1,289,501	1,513,046
Total Fund Equity	<u>686,352</u>	<u>1,567,594</u>	<u>272,289</u>	<u>1,048,270</u>	<u>12,617,192</u>		<u>16,191,697</u>	<u>9,825,413</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$5,203,833</u>	<u>\$1,648,573</u>	<u>\$543,248</u>	<u>\$1,215,510</u>	<u>\$12,617,192</u>	<u>\$4,971,408</u>	<u>\$26,199,764</u>	<u>\$19,150,625</u>

The accompanying notes are an integral part of these financial statements.

EXHIBIT B
CITY OF LEBANON
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For The Fiscal Year Ended December 31, 1987

1988 Lebanon City Report						
	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects		December 31, 1987	December 31, 1986
Revenues				Expendable Trust		
Taxes	\$12,899,123	\$	\$	\$	\$12,899,123	\$10,636,606
Intergovernmental Revenues	1,022,083	281,219	301,836		1,605,138	2,239,291
Licenses and Permits	1,077,288				1,077,288	859,877
Charges For Services	240,275	1,935,647			2,175,922	1,601,001
Miscellaneous	196,050	476,377	22,700		779,839	1,246,568
Other Financing Sources				84,712		
Bond Proceeds	168,736	414,133	248,679	290,625	1,122,173	2,000,000
Operating Transfers In						920,686
Total Revenues and Other Sources	15,603,555	3,107,376	573,215	375,337	19,659,483	19,504,029
Expenditures						
General Government	1,924,065				1,924,065	1,462,841
Public Safety	1,601,255				1,601,255	1,439,118
Highways, Streets, Bridges	1,041,059				1,041,059	1,054,000
Sanitation		193,693			193,693	238,072
Health	105,343				105,343	108,252
Welfare	87,214				87,214	117,938
Culture and Recreation	318,975			40,545	359,520	328,298
Debt Service						
Principal	374,418	162,200			536,618	431,608
Interest	312,655	231,055			543,710	457,067
Capital Outlay	435,317	253,119	407,139		1,095,575	2,879,819
Water Department		434,458			434,458	567,204
Sewer Department		590,417			590,417	535,294
Regional Airport		392,740			392,740	363,082
Community Development Block Grant						24,431
Other Uses						
Operating Transfers Out	9,497,009	364,243	47,961	284,255	10,193,468	8,255,588
Total Expenditures and Other Uses	15,697,310	2,621,925	455,100	324,800	19,099,135	18,262,612
Excess of Revenues and						
Other Sources Over (Under)	(93,755)	485,451	118,115	50,537	560,348	1,241,417
Expenditures and Other Uses						
Fund Balances - January 1 (As Restated)	780,107	1,082,143	154,174	627,415	2,643,839	1,402,422
Fund Balances - December 31	\$ 686,352	\$1,567,594	\$272,289	\$677,952	\$3,204,187	\$2,643,839

The accompanying notes are an integral part of these financial statements.

EXHIBIT B-2
CITY OF LEBANON
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1987

	Water Department	Sewer Department	Regional Airport	Community Development Block Grant	Sanitary Landfill	Totals Year Ended December 31, 1987	December 31, 1986
Revenues							
Intergovernmental Revenues		\$ 262,558	\$ 18,661			\$ 281,219	\$ 240,012
Charges For Services	656,070	548,246	349,798		381,533	1,935,647	1,425,484
Local Sources	122,095	36,563	305,810		11,909	476,377	890,719
Other Financing Sources							
Operating Transfers In	165,846	213,650	34,637			414,133	84,702
Total Revenues and Other Sources	944,011	1,061,017	708,906		393,442	3,107,376	2,640,917
Expenditures (See Exhibits B-3 Through B-7)	843,542	689,187	509,696		215,257	2,257,682	1,847,250
Other Uses							
Operating Transfers Out	20,000		139,429	20,240	184,574	364,243	525,521
Total Expenditures and Other Uses	863,542	689,187	649,125	20,240	399,831	2,621,925	2,372,771
Excess of Revenues and Other Sources Over (Under)	80,469	371,830	59,781	(20,240)	(6,389)	485,451	268,146
Fund Balances - January 1	298,486	196,215	530,728	21,031	35,683	1,082,143	813,997
Fund Balances - December 31	\$378,955	\$568,045	\$590,509	\$ 791	\$29,294	\$1,567,594	\$1,082,143

EXHIBIT B-1
CITY OF LEBANON
Special Revenue Funds
Combining Balance Sheet
December 31, 1987

1988 Lebanon City Report

ASSETS	Water Department	Sewer Department	Regional Airport	Community Development Block Grant	Sanitary Landfill	Totals	
						December 31, 1987	December 31, 1986
Cash and Equivalents	\$345,274	\$548,910	\$430,509	\$791	\$	\$1,325,484	\$ 903,322
Receivables (Net of Allowance For Uncollectibles)							
Accounts	19,983	16,011	67,968		71,992	175,954	107,976
Special Assessments		12,000				12,000	12,337
Due From Other Governments							3,382
Due From Other Funds	3,517	28,740	92,308			124,565	97,110
Prepaid Expenses	10,570					10,570	
TOTAL ASSETS	\$379,344	\$605,661	\$590,785	\$791	\$71,992	\$1,648,573	\$1,124,127
LIABILITIES AND FUND BALANCES							
Liabilities							
Accounts Payable	\$ 76	\$ 33	\$ 276	\$	\$42,698	\$ 385	\$ 13,521
Due To Other Funds		20,724				\$42,698	8,843
Due To Other Governments	313	16,859				20,724	19,000
Deferred Revenue	389	37,616	276		42,698	17,172	620
Total Liabilities						80,979	41,984
Fund Balances							
Reserved For Encumbrances	8,321	412,713	94,273	791	47,535	562,842	47,848
Reserved For Loan Guarantees						791	1,156
Unreserved							
Designated For							
Water System Expansion	99,662					99,662	79,705
Undesignated (Deficit)	270,972	155,332	496,236		(18,241)	904,299	953,434
Total Fund Balances	378,955	568,045	590,509	791	29,294	1,567,594	1,082,143
TOTAL LIABILITIES AND FUND BALANCES	\$379,344	\$605,661	\$590,785	\$791	\$71,992	\$1,648,573	\$1,124,127

1988 Lebanon City Report

Assessed Valuations

Year	Land	Buildings	Utilities	Total	Equalized Value	Assmt. Ratio
1987	151,549,238	299,711,005	35,666,300	486,506,543	568,831,227	.85
1986	151,606,342	276,582,980	35,638,807	463,828,129	463,828,129	1.0
1985	27,593,963	95,794,123	11,774,650	135,162,736	329,665,210	.41
1984	27,093,959	91,250,009	11,660,750	130,004,718	295,465,268	.44
1983	26,506,957	99,107,921	11,573,250	128,188,128	278,669,843	.46
1982	26,247,975	88,152,759	11,573,250	125,973,984	262,445,800	.48
1981	26,158,175	87,118,334	11,573,250	124,849,759	249,669,518	.50
1980	26,007,806	85,644,044	11,573,250	123,225,100	224,045,636	.55

Tax Collections

F/Yr Ending 12/31	New Assessed Valuation	Tax Rate	Total Adj. Tax Levy	End of Each Fiscal Year	%
1987	483,506,543	26.19	12,609,486	11,177,186	88.64
1986	460,523,129	22.74	10,418,396	9,078,719	87.14
1985	133,101,667	69.32	9,225,591	8,244,749	89.37
1984	127,912,099	62.42	7,929,873	7,228,644	91.16
1983	126,110,602	59.20	7,413,055	6,720,232	90.70
1982	123,867,921	52.30	6,425,029	5,804,722	90.30
1981	122,787,908	51.40	6,261,378	5,575,194	89.00
1980	121,183,684	49.70	5,967,629	5,331,782	89.30

Principal Taxpayers

Name	Nature of Business	1987 Assessed Valuation	% of \$480,201,543 Assessed Valuation
1. New England Power	Hydro Power Gen.	29,834,000	6.21%
2. Daniel Rothenberg	Commercial Realty	12,186,500	2.54%
3. Day-Son Company	Commercial Realty	7,793,000	1.62%
4. Granite State Electric	Utility	5,800,000	1.21%
5. SDR Corporation	Hotel Complex	4,930,000	1.03%
6. Dartmouth Col. Trustees	Education	4,897,800	1.02%
7. Twin State Ventures	Commercial Realty	4,742,700	0.99%
8. Split Ball Bearing	Manufacturing	4,680,300	0.97%
9. Thermal Dynamics Corp.	Manufacturing	4,283,400	0.89%
10. Hodges Development	Residential Realty	3,901,800	0.81%

Debt--Outstanding at the End of each Fiscal Year

	1987	1986	1985	1984	1983	1982
General Obligation Bonds:						
Public Improvement	923,700	1,067,600	1,206,500	1,345,400	1,319,400	1,132,400
Water	2,080,000	2,315,000	350,000	385,000	420,000	460,000
Sewer	1,837,000	2,125,417	2,383,126	2,310,834	2,538,543	2,766,251
School	1,160,000	1,380,000	1,550,000	350,000	450,000	525,000
Subtotal	6,001,408	6,888,017	5,489,626	4,391,234	4,727,943	4,883,651
Temporary Loans in Anticipation of:						
Taxes	0	0	0	0	0	0
Bonds	0	0	1,500,000	350,000	29,600	115,500
Federal Aid	0	0	0	62,000	62,000	62,000
Subtotal	0	0	1,500,000	412,000	91,600	177,500
Total	6,001,408	6,888,017	6,989,626	4,803,234	4,819,543	5,061,151

Debt Ratios

	(\$12,422,008) Overall Debt	(2,162,412) Net Debt
Per Capita (11,134).....	\$1,115.68	\$194.22
Ratio to Net Assessed Valuation (480,201,543)	2.59%	0.45%
Ratio to Equalized Assessed Valuation (564,942,992)	2.20%	0.38%

DEMOGRAPHICS

Population

Year	Lebanon		Grafton County	
	Total	% Change	Total	% Change
1986	11,337	1.8%	68,747	4.5%
1980	11,134	14.5%	65,806	16.5%
1970	9,725	4.4%	54,914	11.0%
1960	9,299	13.2%	48,857	14.3%

Source: U.S. Census and Estimate made by Office of State Planning

Income

	Lebanon	Grafton County
Per Capita Income	\$10,027	\$ 8,790
Median Family Income	19,231	17,288

<u>Unemployment</u>	<u>Lebanon</u>	<u>New Hampshire</u>	<u>U.S.A.</u>
Average 1987	0.9%	2.4%	6.2%
Average 1986	1.1%	2.8%	7.0%
Average 1985	2.3%	3.9%	7.2%
Average 1984	2.8%	4.2%	7.5%
Average 1983	4.1%	5.4%	9.6%

Source: New Hampshire Department of Employment Security

CITY COUNCIL BOARDS AND STANDING COMMITTEES

<u>Planning Board</u>	<u>Term Expires</u>	<u>Recreation Commission</u>	<u>Term Expires</u>
Norman Dobson, Chr.	6/89	Frank Mastro, Chr.	3/88
Ann Schneider, V. Chr.	6/90	John Bryar	11/88
Charles Arnold	12/89	Susan Desrosiers	8/88
Ronald Bailey	9/91	John Dutille	1/89
Frederick Baker	10/89	Margaret Dutille	8/89
Alex Defelice	5/88	Pat Faulkner	8/89
Terri Dudley	8/88	Dawn Henderson	8/90
Robert Couture	8/89	Anne Thayer	1/89
Feno Truax	3/89	Richard Wallace	8/90
<u>Alternates</u>		<u>Library Board of Trustees</u>	
Larry Carr	1/90	Richard Radford, Co-chair	7/88
<u>Zoning Board of Adjustment</u>		Beverly Weeks, Co-chair	7/90
John Wheeler, Chr.	6/90	Karen Boucher	7/89
Robert C. Elliott, V. Chr.	6/88	Dorothy Heighter	7/89
Elaine Asper	9/88	Sara Rutter	7/88
Cliff Desrosiers	9/89	Marc Sempreebon	7/90
Arnold Levin	9/90	Mary Swainbank	7/90
<u>Alternates</u>		<u>Zoning Ordinance Review Committee</u>	
Dean Hutchinson	9/88	(ZORC)	
William MacDonald	6/90	Patti Laurie, Chr.	3/88
George Spencer-Green	6/88	Robert Couture	8/88
<u>Lebanon Housing Authority</u>		Cliff Desrosiers	9/88
Gordon K. Place, Chr.	7/91	Mark Farnham	3/88
Harold Blodgett	7/90	Paul Gross	7/88
Harrison Clapper	7/88	Lawrence Guaraldi	7/88
Richard Day	7/89	John Tomeny	7/89
Robert Guernsey	7/92	John Wheeler	9/87
<u>Conservation Commission</u>		Parmly Wills, Building Inspector	
David Jescavage, Chr.	9/88	<u>Board of Assessors</u>	
Ronald Bailey	9/88	Lawrence A. Macleod, Chr.	1/90
Suellen Balestra	9/89	Linwood H. Bean, Jr.	2/92
Paul Gross	9/89	Reuben D. Cole	2/91
Linda A. Haas	9/90	Thomas W. Dauphinais	2/93
Douglas MacGregor	9/88	Robert C. Elliott	2/89
Anthony Palazzo	9/90		

(tear here)

READER SURVEY

Section 419.47 of the City Charter equires that all accounts of the city government be audited at least annually, that "an abstract of the results of such an audit be made public", and that "an annual report of the city's business be made available." The Charter does not specify what kinds of information should be included in the annual report as does state law specify what should be in a Town's annual report. We have attempted to include information we think Lebanon residents would be interested in, not only for this year, but as a permanent record of the proceedings of the City for years to come. The report is also useful for mailing to people or businesses who are considering relocating to the City, or to the people who buy the City's bonds. We would, however, appreciate your input as to the contents of the report and are therefore including this short survey. Please complete this survey and return to City Hall next time you come in. Thanks for your help!

1. What sections of the City Report do you find interesting, informative, or helpful? Please rate from 1: "very helpful" to 5: "not at all helpful".

Reports of City Departments	_____
Reports of Boards and Commissions	_____
Financial Section	_____
Council Boards & Standing Committees	_____
Property Assessed Values	_____

2. Is there any other information you would like to see in future City Reports?

3. It costs about twelve cents to mail each copy of the report to local property owners. This year mailing cost the City approximately \$300. Is this well spent or would you rather have the reports available only for pickup at City Hall or elsewhere?

_____ mail _____ pickup only

4. Did you keep last year's report for reference during the year?

_____ yes _____ no

5. Overall evaluation of the report

_____ good _____ fair _____ poor

6. Comments: _____

Thank you again for your time!

1988 Lebanon City Report

City of Lebanon, New Hampshire Information Sheet

SAVE THIS PAGE FOR FUTURE REFERENCE

TO REPORT A FIRE	448-1212
POLICE EMERGENCY:	448-1212
Road Problems and Snow Removal--call Dispatch	448-1212

City Manager and all other Departments	448-4220
Water and Sewer Questions	448-1569
Recreation Programs	448-5121
Planning and Zoning questions	448-1451
Building Permits	448-1524
Lebanon Library	448-2459
West Lebanon Library	298-8544
Sanitary Landfill	298-7872
Tax Information	448-1524
City Clerk--Motor Vehicle Info, Births, Deaths, Marriages, Election Info	448-3054
Airport--Management Only (for flight and schedule info call specific airline)	298-8878

Other Agencies

Lebanon Opera House	448-2498
Greater Lebanon Chamber of Commerce	448-1203
Housing Assistance--Lebanon Housing Authority	298-5753
Lebanon District Court	448-1297
State Motor Vehicle Registration Info	448-5408
Bus and Transit Service--Advance Transit	448-2815
Carter Community Building--Community Recreation	448-3055

SELECTED HOURS:

<u>City Hall:</u>	Monday--Friday	8:00 AM to 5:00 PM
<u>Sanitary Landfill:</u>	Monday--Friday	8:30 AM to 5:00 PM
	Saturday	8:30 AM to 2:00 PM
<u>Lebanon Library:</u>	Monday--Friday	10:00 AM to 5:00 PM
		7:00 PM to 9:00 PM
	Saturday	10:00 AM to 5:00 PM
<u>West Lebanon Library:</u>	Monday--Saturday	1:00 PM to 5:00 PM
	Mon., Wed., Fri.	6:30 PM to 8:00 PM
	Thursday	10:00 AM to 12:00 noon

Recreation Department: Call for current programs and schedules.

CITY HOLIDAYS: January 1st, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Verteran's Day, Thanksgiving, day after Thanksgiving, and Christmas

LANDFILL HOLIDAYS: January 1st, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas.

CITY COUNCIL meets first and third Wednesdays of each month at 7:30 PM. Agendas are published in the Valley news on the Monday preceeding the meeting.

CITY OF LEBANON

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TO:

City of Lebanon, New Hampshire Information Sheet
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TO: City of Lebanon	443-1312
TO: Public Works	443-1272
TO: Road Project	443-1312
City Manager and all other Departments	443-4220
Water and Sewer Operations	443-1312
Engineering Programs	443-1312
Planning and Zoning Operations	443-1451
Building Permits	443-1312
Lebanon Library	443-3457
West Lebanon Library	283-0544
Sanitary Landfill	283-7272
Tax Information	443-1312
City Clerk-Motor Vehicle Info. Bureau	
Deaths, Marriages, Births & Info	443-3454
Airport-Managed Civil Air Flight and a branch info call specific to town	283-8174
City of Lebanon	
Lebanon Open House	443-3456
Lebanon Library Chapter of One town	443-1312
Housing Authority-Lebanon Housing Authority	283-5123
Lebanon Office/Dept	443-1297
State Motor Vehicle Registration Info	443-3456
Animal Health Service-Includes Traps	443-2515
Center Community Building-Community Programs	443-3456

LEBANON HOURS

City Hall	Monday-Friday	8:00 AM to 5:00 PM
Sanitary Landfill	Monday-Friday	8:00 AM to 4:00 PM
	Saturday	8:00 AM to 2:00 PM
Lebanon Library	Monday-Friday	10:00 AM to 5:00 PM
		1:00 PM to 4:00 PM
	Saturday	10:00 AM to 2:00 PM
West Lebanon Library	Monday-Saturday	10:00 AM to 5:00 PM
	Mon., Wed., Fri.	10:00 AM to 5:00 PM
	Thursday	10:00 AM to 12:00 PM

Registration Department: Call for current programs and schedules.

CITY HOLIDAYS: January 1st, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, day after Thanksgiving, and Christmas.

LANDFILL HOLIDAYS: January 1st, Memorial Day, Labor Day, the day after Thanksgiving, and Christmas.

CITY COUNCIL: even days and third Wednesdays of each month at 7:00 PM. Meetings are held in the City Hall, unless the Monday preceding the meeting.